

# ***TRANQUILLITY PUBLIC UTILITY DISTRICT***

PO BOX 622  
TRANQUILLITY, CA 93668

## **2022/2023 Minutes**

July 18, 2022

### **CALL TO ORDER**

The meeting was called to order at 5:56 pm by Mike Pucheu at 5586 James Road, Tranquillity, CA 93668.

### **FLAG SALUTE**

### **ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Mike Pucheu	Board Chairman/Secretary	Present
Jo Ann Minnite	Board Member	Present
Gary Minnite	Board Member	Phone
Laurie Siliznoff	District Secretary	Present
Larry Westerlund	Attorney	Present
Johnnie Siliznoff	Public	Present

**APPROVAL OF MINUTES** Mike made a motion to approve the minutes from the last meeting. There was a second by Gary, and the motion passed unanimously.

**AMENDMENTS TO THE AGENDA** – None

**PUBLIC COMMENTS** – No comments

### **OLD BUSINESS**

1. ARPA Grant is too extensive for Laurie with her current workload. The board advised her to ask both AM Consulting Engineers and Dora Westerlund if they could manage the grant or suggest someone that might be able to help with the reporting/accounting. Larry advised that we draw up a contract with whomever will be helping.
2. Alfonso is preparing the RFQ for the ARPA grant.
3. The board discussed the possibility of having more than one engineer and several projects going on at one time.
4. The board advised Laurie to open a new bank account at United Security in order to keep the ARPA funds separate from the other district funds.
5. Mike will check into getting steel boxes to store our records in.
6. Discussion on what the best pump for lift station would be.
7. Discussion regarding auto insurance. Larry will investigate requirements.
8. The ARPA Agreement requires a financial statement, the board recommends using the one from last audit.

9. Discussion regarding customers that have purchased homes and never opened an account with TPUD. They will be put on the Tax Assessment Roll.

#### **NEW BUSINESS**

1. Larry will review Conflict of Interest Code.
2. Discussion regarding putting a letter in all PO Boxes updating information such as name, physical address, and PO Box# for each home. JoAnn will talk to the postmaster.

#### **DISTRICT SECRETARY REPORT**

Laurie is working on meeting insurance requirements for ARPA and Fresno Co. Auditor, Controller, Tax Collector Agreement for tax assessments

Rates raised July 1<sup>st</sup>.

June Expenses were \$9,348.71

June Deposits into United Security were \$13,213.89

Fresno County account balances not available being that it is fiscal year end.

#### **ADJOURNMENT**

Mike made a motion to adjourn the meeting at 6:32 p.m. There was a second by Gary and the motion passed unanimously.

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## **2022/2023 Minutes**

July 20, 2022

On July 20, 2022 at 3:10 p.m. there was a special telephone meeting with Michael Pucheu, Gary Minnite, and JoAnn Minnite.

The discussion was in purchasing a pump to replace the one that is broken and not fixable. Gary made the motion, Jo Ann seconded it to purchase only one pump at this time. Everyone is in agreement. We needed more information on the grant and soliciting help for the paper work. It would be the Ground fos pump rcommended by Girsch and Associates and using them as the engineers.